



Condominium

2400 Forest Drive Inverness, FL 34453

352-726-9117

IVCA Key Policy

May 20, 2025

The Inverness Village Condominium Association Board of Directors issues the following policy, effective May 20, 2025

Owner/Resident Key Policy

- It is the responsibility of the owner/resident
 - to have a copy of the unit key at the IVCA office. This is for **EMERGENCY** use only.
 - If the owner/resident cannot be contacted and it is necessary to gain access to a unit (fire, police, plumbing leak, etc)
 - Ensure that an extra key is given to, in case of a lost key, or a lock out
 - Neighbor
 - Friend
 - Relative
 - Hidden
 - Call a locksmith to replace a key, or gain entry
- Contacting a board member, or the office, for a unit key because you have locked yourself out, or lost your key is **NOT an ASSOCIATION EMERGENCY.**

Thank You,

IVCA Board of Directors

Geri Morace, President, Dennis Schmidt, Vice President, Jim Marzullo, Treasurer

Kathy Boyer, Secretary, John Loomis, Director at Large